

Dear National Company,

Congratulations on being selected to represent your Region at AACTFest23! What an honor!

We are going to do everything we can to help make your preparation for AACTFest23 in Louisville, KY as smooth and easy as possible. Performances will take place in the Bombard Theatre at the Kentucky Performing Arts Center, 501 West Main Street, Louisville, KY 40202.

**Forms/Floor Plans/Schedules** - [www.aact.org/23company](http://www.aact.org/23company).

Before you do anything else - please go to this link and look over the timetable for your form submissions and materials needed for the National Festival.

This will include:

- Promotional information: <https://aact.org/aactfest-promotional-information>
- Program information: <https://aact.org/aactfest-program-information>

Fill out the form online **ASAP**, but not less than a week after your Regional Festival has concluded.

**Endowment Fund** - The companies performing in the National Festival 2023 will receive **\$3,795** from the AACT Endowment Fund to assist with travel expenses. Checks are given during the festival.

**Registration/Costs** - TO REGISTER YOUR COMPANY - CONTACT KAREN MATHENY AT [Karen@aact.org](mailto:Karen@aact.org), or at 817-732-3177 x 2

- Company registration: A reduced rate of \$305/per company member - all company members must be registered for you company to participate in AACTFest23.
- Day registrations: cast or crew who are not able to attend the whole week may purchase a day pass at \$175/day.
- Performance Block tickets: Daily Session Performance passes may be available for purchase in May contingent on seat availability. The best, and only, way to guarantee a seat is to purchase a festival registration.

**Hotel/Travel** - The Hyatt Regency Louisville is where educational, social, and exhibition events will take place. Your stay at our designated host hotel makes it possible for AACT to provide the great discounts, services, and experiences offered during the festival. - <https://aact.org/aactfest-2023-hotel-travel>

**Technical** - [www.aact.org/23company](http://www.aact.org/23company)

- **Submit no later than: MAY 8, 2023**

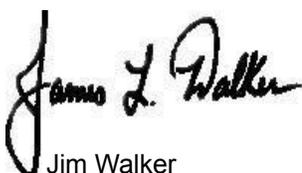
**Contact w/ Questions**

- Technical Questions, Bob Frame/AACTFest23 Technical Liaison / [framer@cayuga-cc.edu](mailto:framer@cayuga-cc.edu)
- Festival Rules/Guidelines
  - Jim Walker/VP for Festival / [jimlwalker@abe.midco.net](mailto:jimlwalker@abe.midco.net)
  - Mary Jo DeNolf/AACT Festival Coordinator / [maryjo@aact.org](mailto:maryjo@aact.org)
- Registration, Karen Matheny / [karen@aact.org](mailto:karen@aact.org)
- General Festival Questions, Winston Daniels / [winston@aact.org](mailto:winston@aact.org)

We will send updates if any occur, as we get closer to the National Festival. This information may include schedule changes, clarifications, and other information you will need when you arrive in Louisville, KY!

Again, congratulations. Thank you for participating in AACTFest23. I look forward to seeing you in June!

Sincerely,



Jim Walker

AACT Vice President for Festivals